

8/16/21 CCPA Minutes

Present: Jaci Guereña, Chico Schwall, Steven Berkson, David Zupan, Nancy Forrest, Camas Wonders (late)

1) Call to order

2) Agenda Review

- a) IED, Facilities and Outreach to be moved to Announcements
- b) After audit conversation request to discuss new COVID protocol and place in announcement
- c) Annual Membership meeting and election items to be added to agenda
- d) Add wage and general minutes discussion to agenda under new business.

3) Approval of Minutes

- a) Tabled due to minutes being incomplete

4) Announcements

a) Postponements and cancellations DUE to COVID-19

- i) 8- 22 Cancelled
- ii) 9/11- Co-headliner cancelled, Big Freedia will continue- requesting vaccination or test confirmation for all attendees
- iii) Multiple closures responsive to COVID Outbreaks- Appreciation for the BOD caution in working to prevent super spreader events.

b) Int. ED Search

- i) Int. ED search is underway, took in apps for a search committee will meet next week and will finalize posting and start the interview process.
- ii) The Operations committee has taken a poll of knowledgeable community members for best practices in developing a facilities policy.
- iii) Openings for the formation of the Programming Outreach and Programming Oversight Committees is posted and the deadline for applications has been extended to 9/20/21.

5) Confirm next month's meeting date: 9/20/21, 7 pm

- a) Approved Unanimously

6) Announcements and public input

- a) A member requested that the Board please review the study that prompted CDC to move forward on vaccines. If vaccinations are not protecting people from contracting and spreading then the efficacy is not solid.

- b) A question was asked about the all ages standard of the CCPA and how that fit into the CCPA policy. Children are allowed into shows if they meet the same standard as everyone else regarding the COVID-19 policy. As long as children are not eligible for the vaccine, they would require proof of a negative test.

7) **Reports:**

a) **Finance (Chico)**

- i) Did not have budget and financial report within enough time to provide a detailed report.
- ii) Would be nice to have a budget report for events before they happen
- iii) Need to align and reconcile the bank accounts in a more holistic and discernable way. Recognize anticipated expenses. More conscious flow.
- iv) NEA grant is flowing and complex, will be heavy lifting to get it done by the deadline.
- v) An audit is vital.

b) **Hiring (David)**

- i) Justin Showker has been hired as the Production Manager and Davis Koier has been hired as the Monitor Engineer. They will be working on production and updating house systems, available to support larger shows.
- ii) Danette was hired as the Office Assistant. She will be staffing the office from 1-4 pm
- iii) Skyeler Williams was hired as the contract Booker/Scheduler taking over for Ed who has been volunteering at the role. The Board thanks Ed for all his efforts in this area on top of his Board responsibilities.
- iv) Candice King is working for us as a contract scribe.

8) **Old Business**

a) **Computer, Electronic Communications, and Online Accounts Policy**

Moved by Steven Berkson, 2nd David Zupan. It was noted that this has been reviewed by Board Counsel. Passed unanimously.

b) **Resolution on Organization's Focus**

An agreement was reached to table the resolution until next meeting as the work on alternative language had not been completed between David and Jaci with a commitment to have the language available to Board members at least 1 week before the next meeting. Tabled without objection.

9) **New Business**

a) **Annual Membership Meeting**

Motion to form a Board Workgroup to plan the annual membership meeting with at least one town hall style meeting to collect member input on the proposal and hold the

meeting no later than November 14th with a target date of November 7th.
Moved by Steven Berkson and 2nd by David Zupan. Passed Unanimously.

b) Audit of CCPA finances: Discussion

Motion to authorize the Board Officers to investigate the options for an audit and to spend up to \$10,000 an audit as long as the money can be taken from the SVO Grant money. If these conditions cannot be met, the officers should bring the matter back to the Board. Moved by Steven Berkson and 2nd by David Zupan. Passed Unanimously.

c) Motion to hold a closed Board meeting on internal communications and personnel matters on 8/23/21. Moved by David Zupan 2nd Steven Berkson. Passed Unanimously.

10) Moved to closed session

a) Personnel Matters

11) Adjourn: approximately 10:20 p.m.