



CCPA Board Meeting Minutes 20 March 2023 via Zoom

Board Members present:

- ED Kashin, Chair
- Thomas Hiura, Vice-Chair
- Allison Carter, Secretary
- Linda Dievendorf, Treasurer
- David Hughes
- Jaci Guerena
- Debrae Firehawk
- Mike Walker
- Sherry Franzen
- Deb Maher, Executive Director, (non-voting)

- **Board Members absent:** None

Staff and support:

- Sandra Bishop, contract scribe

Other participants:

- Jonathan Pincus
- Kathy Ging
- Nancy Forrest
- Sarah Chylek

Welcome and Remarks from Chair – Ed Kashin

7:05 pm

The Chair welcomed everyone and reminded everyone to be kind when speaking. Three minutes for public comments, total time, for each person. Chat feature to be used for typing Hand to be recognized to speak.

Agenda Review

No changes to the agenda.

1. Minutes Approval

7:17 pm

Minutes of Jan. 21, 2023 CCPA Board Meeting
APPROVED with 9 YES votes.

2. Public Comments

7:18 pm

No public comment.

3. Organizational Highlights – Deb Maher, Executive Director **7:19 pm**

- Deb shared enthusiasm at the success of Oregon Cultural Trust visit to WOW Hall on Monday March 6th
- Many connections were made and Deb will follow up on all the contacts made.
- It put the WOW Hall on the map as a historic, cultural hub in Eugene.
- CCPA is now a member of Travel Lane County – Deb is making a presentation to staff on April 10th.
- Shows are doing very well; 17 shows in March.
- Deb announced the First Annual Multicultural Dance Party to be held April 21st 8 pm to 12.
- Internal progress includes shows doing very well, photos being done for new website, brochure is being revamped

For more detail see: **ED Highlights Feb-March 2022 2023.pdf**, 3 pages and **production report (July1, 2022-Feb 28-2023).pdf (1 page)**

Q. Thomas Hiura – Would it be okay if I joined you at the presentation to Travel Lane County?

A. Deb – It is a zoom presentation to staff, and you are welcome to join in as a Board member.

Q./Comment. Ed Kashin – Since we have hired a photographer – just a reminder – we need to have permission from the artists before any photos or recording. Get a release beforehand.

Q./Comment. David Hughes – Put a Crowd Release Notice on the door (as people come into the venue) if taking shots of a crowd.

Ed Kashin – Some venues put (Crowd Release) on the tickets.

Sherry Franzen – Can we put it on our website?

4. Financial Report – Deb Maher, ED **7:47 pm**

- Deb reported that the organization is very close to meeting annual revenue projection, although it is only 8 months into the fiscal year.
- Considering asking OCCU Foundation to sponsor some of our cultural offerings.
- Funding is potentially available at the state level, including lottery funds in addition to federal funds.
- Our cash position is very good. None of our accounts has more than \$250,000.
- Columbia Bank has been bought out by Umpqua Bank.
- We are evaluating a software program that searches for and sorts grants

Q. Sherry Franzen – What about applying to Spirit Mountain to help with roof replacement cost?

A. Deb – Yes, Spirit Mountain would fund 50%. We have applied. Likely cost is \$80,000 for roof and plaster repair. Need to find the other half.

Q/Comment. Thomas Hiura – Senator Manning would be a good person to contact about possible state financing.

A. Deb – Yes, I've been in touch with him. We are in Senator Prozanski's and Rep. Holvey's legislative districts.

Q/Comment. Sherry Franzen – Idea for birthday fundraising on social media. I intend to use my birthday to raise funds for the roof. Others could do the same. Need link to CCPA account for people to send donations.

Q/Comment. Ed Kashin – Building maintenance has been put off for a long time. Anything put into maintenance is an investment.

A. Deb – Yes, there is 40 years of deferred maintenance. For example, next month we will have a new phone VOIP system.

For additional detail see:

BUDGET to Actuals for Feb 2023.xlsx – CCPA BUDGET TO ACTUAL_thru 28

Feb2023.pdf, one page; and

BUDGET to Actuals for Feb 2023.xlsx – CCPA- Assts-thru-28 Feb 2023.pdf, one page.

5. Internal Affairs Committee Report – Linda Dievendorf, Chair 8:03 pm
Policy Documentation Report, Service Animal Policy & Maple Logs

Linda reported on committee work and work group activity:

- We are working on giving new life to the maple
- Working on a Service Animal policy; revisiting state law and policy of other venues
- Moving forward on identifying CCPA policies and how to access records

Discussion on need to haul the maple logs to milling site.

Anyone willing to join any of the Internal Affairs work groups please contact Linda at:
internal.affairs@wowhall.org

6. Governance Committee Report – Thomas Hiura, Chair & Deb, ED 8:07 pm
Membership Policy Updates & Voting Documentation

Thomas reported that

- The draft Membership Policy document has been given to the attorney for review.

Deb explained

- The Voting Documentation is about how people are registered as members on the new website.

- Discussion: It is hoped that the **Governance Committee** will hold a meeting soon to present the Membership Policy for public comment and then bring the policy to the Board for a vote at the next monthly Board meeting.

Anyone willing to join any of the Internal Affairs work groups please contact Linda at:
governance@wowhall.org

7. External Affairs Committee Report – Co-Chairs Mike & Allison 8:21 pm
Allison reported that the focus is on Raise the Roof fundraising

Discussion: Idea for Birthday fundraising on FaceBook. Individuals can host an organization or project they want to raise funds for on their individual FB page. Deb agreed to work with tech staff consultant Henry to make sure a link can be provided for linking directly to the Raise the Roof fundraiser.

Anyone willing to join any of the External Affairs work groups please contact Mike or Allison: external.affairs@wowhall.org

Next Board meeting

Monday April 17, 2023 at 7:00 pm via Zoom

Monthly board meetings will take place on the 3rd Monday of the month, unless Monday is a holiday; in which case the meeting will be held on Tuesday:
Tuesday June 20, 2023 (following Juneteenth)

8. Adjourn 8:23 pm
Ed Kashin, Chair – Meeting is adjourned.

SUMMARY of ACTION:

Minutes of Feb. 21, 2023 CCPA Board Meeting:
APPROVED